Chief Administrative Officer and Dean of Faculty  
University of Utah Asia Campus  
South Korea

The University of Utah Asia NPO Board of Directors and the University of Utah invite nominations and applications for the position of Chief Administrative Officer and Dean of Faculty (CAO/DOF) for the University of Utah Asia Campus (UAC). The University’s next CAO/DOF will offer innovative and dynamic leadership to advance the UAC’s legacy of success.

The next CAO/DOF will bring the leadership skills necessary to advance the mission and vision of the UAC. The CAO/DOF will be an innovative, inclusive and collaborative leader with a focus of promoting initiatives, priorities and success of the university and its students, faculty, and staff while fostering close ties with the Salt Lake City Campus and surrounding Korean communities.

The CAO-DOF operates under the direction and control of the University of Utah President and reports directly to the Chair of the UAC NPO Board of Directors.
About UAC

The University of Utah Asia Campus is honored and excited to be one of the founding institutions of Incheon Global Campus. Students from around the world have convenient access to the University of Utah’s amazing faculty, staff, and academic culture at the Asia Campus.

All students at The University of Utah Asia Campus will receive a University of Utah degree, while being taught and mentored by qualified faculty appointed by the University of Utah.

The undergraduate students will spend three years studying at the University of Utah Asia Campus in South Korea, and one year studying in the Salt Lake City campus in Utah. Graduate students will also spend one year at the Asia Campus and one year in the Salt Lake City campus to complete their degrees.

About University of Utah

The University of Utah, located in Salt Lake City in the foothills of the Wasatch Mountains, is the flagship institution of higher learning in Utah. Founded in 1850, it serves more than 32,000 students from across the U.S. and the world.

With close to 100 majors at the undergraduate level and more than 90 major fields of study at the graduate level, the University of Utah prepares students to live and compete in the global workplace. The University promotes top quality teaching and advanced research practices, which lead to innovation, creativity, and entrepreneurship. Whatever your interest, you will be part of a rich legacy of excellence at the University of Utah.

The University of Utah is one of the newest members of the prestigious Association of American Universities, which for more than 100 years has recognized the most outstanding academic institutions in the nation.
History

The University of Utah was honored to have been invited to bring its record of academic excellence to the South Korea with the opening of the Asia Campus. In the Fall of 2014 the UAC opened its door with an incoming class of 14. Since its inception the campus has experienced tremendous growth with over 450 students currently enrolled in five undergraduate and two graduate degree programs.

A Unique Opportunity

UAC is an affordable choice in a global setting, costing just $10,000 and on-campus housing ranging from $1,000 to $1,500 per term. In addition to low-cost of attendance, most of the students benefit from scholarships, and all US citizens have access to all federal financial aid programs to help pay their college expenses, ensuring an affordable education.

A Unique Place

One of the most valuable assets is the university’s location right in the heart of Korea’s smart city of Songdo, Incheon. The campus location provides unique connections to industry, technology and a global hub of education in Asia and the and surrounding areas.

Sondgo is turning itself into the business hub of Northeast Asia. The city has a well-established transportation network including Incheon International Airport -- which was ranked first in airport service quality by the Airports Council for 10 consecutive years -- Incheon port and the international business complex. Boasting a highly effective business environment, the Incheon Free Economic Zone offers
almost everything from logistics and medical services to education and cutting-edge industries. Songdo is home to multinationals and regional headquarters of international organizations.

A Unique Curriculum

Because of UAC’s multifaceted global student population, it is able to offer a dynamic array of academics and support services to meet their needs and prepare them to enter the workforce.

UAC’s faculty and staff are committed to creating an environment where students thrive as they prepare for fulfilling careers and lives.

A Pioneering Spirit

The UAC is a place where things happen. It is place where students seek out a different journey. It is a place where faculty, students and staff have the opportunity to push the boundaries and determine the future. UAC is a place to Imagine It and Do It. It’s a place to define your own journey. It’s a place where you have free rein to determine your future and push the boundaries.
Programs of Study at the UAC

Since 2014 the UAC has greatly expanded its degree programs campus-wide and now serve over 450 students in five undergraduate and two graduate programs. Undergraduate degree programs offered at the Asia Campus include: Communication (BA/BS), Psychology (BS), Film & Media Arts (BA), Urban Ecology (BS), and Civil & Environmental Engineering (BS). Graduate programs at the UAC include a Master’s in Public Health and a Master’s in Biological Informatics

Communication
The Communication major at the University of Utah emphasizes academic learning, including theoretical and methodological expertise, along with practical and technical knowledge and training.

The Department of Communication at the University of Utah is a top department in the field of communication, with an award-winning faculty, undergraduate programs, and state-of-the-art facilities. It is highly ranked in critical theory, cultural studies, ecology, law, popular culture, race and ethnicity, and rhetoric. With five cutting-edge research areas—critical/cultural studies; environmental, science, and health communication; interpersonal and organizational communication; media and technology; and rhetoric—the Department is committed to excellence across the full range of communication research and teaching, offering top-notch B.A., and B.S. degrees, as well as three undergraduate sequences.

Civil & Environmental Engineering
The Department of Civil and Environmental Engineering at the University of Utah has one of the nation’s most rapidly growing departments and faculty. “U” engineers are trained in professional communications, project management and their technical discipline with opportunities to seek advanced degrees in engineering, law, business, or medicine. The department and local industry offer paid internships, scholarships and employment opportunities to more than 80% of CvEEN students. Civil and environmental engineering is ideal for those with vision and analytic skills. Engineers are challenged to imagine new ways to support the needs of business, industry, public agencies, and nations.
**Film & Media Arts**

Students in the Bachelor of Arts in Film & Media Arts study creative and technical production, history, criticism and theory. Students have the freedom to tailor their degree across multiple areas of interest including documentary, narrative and experimental filmmaking, animation, screenwriting, sound production, critical studies and new media. Annual trips to the Busan International Film Festival in Korea are a highlight for students in this major.

**Psychology**

The field of Psychology, seeks to understand human thought and behavior, addressing questions with relevance to virtually every aspect of modern life. Psychology research identifies the links between the mind, the body and the social world, and is behind the design of everything from smartphones and children’s toys to online networks and public health ads. Psychology also includes the more well-known domain of counseling, which helps individuals lead happier and healthier lives. The department faculty have been acknowledged with numerous teaching, research and service awards, and the department recently ranked among the top 50 clinical psychology programs in the United States. Federally funded research projects include work in such diverse areas as helping adolescents cope with type I diabetes, distracted driving due to cell phone use, the impact of genetic testing on prevention behaviors, treatment for trauma and suicidal thinking, space perception in virtual environments, children and emotions, and reducing human error in medical settings.

**Urban Ecology**

The undergraduate degree in Urban Ecology focuses on exploring the interrelationships among social, environmental and economic systems, with an aim toward enhancing the vitality and sustainability of places and communities. For those seeking work at the graduate level, it also provides preparation for the Master of City & Metropolitan degree.

The program is designed to respond to the particular problems and opportunities that exist in the “new west.” These might be characterized as environmental management, fragile landscape protection, recreation and tourism, public lands planning, rapid population growth, rural towns, regional transportation, energy production and low density sprawl.
The Campus
Termed as the “best global education hub in Northeast Asia,” Incheon Global Campus (IGC) is a national project established by the Korean government and Incheon Metropolitan City, to nurture the next generation global manpower who will lead in education, economics, industry, culture, and art. With an investment of 1 billion dollars, the global campus will host ten of the world’s leading universities all ranked among the top 100 universities and draw a diverse population of around 10,000 students from around the globe.

Universities at IGC are “extended campuses” of which graduation assessment and educational management are run by their home campuses. The home campuses are also in charge of appointing faculty members, and students spend one year at the home campus to complete their degrees. Upon graduation, students are awarded the same degree as their counterparts at the home campus.

Currently the Incheon Global Campus houses four additional universities Fashion Institute of Technology, George Mason University Korea, Ghent University Global Campus, and the State University of New York Stony Brook/Korea. Each campus has their own building and shares common services such as a library, work out facilities, dormitories, and cafeteria.

Location
Songdo is promoted as the world’s “smartest city,” with various conveniences: an efficient trash system, an abundance of parks, as well as a vibrant international community—all wrapped in a walkable, sensor-laden showpiece of 21st century urban design. The district has over 20 million square feet of LEED-certified space—“the highest concentration of LEED-certified projects in the world,” according to its developers, and 40 percent of all such space in South Korea. There’s a state-of-the-art water-recycling facility and generous swaths of greenery sprinkled throughout—the biggest one being the 100-acre seaside park modeled and named after New York City’s Central Park. In addition, Korea has been selected as the safest country in the world for 3 years in a row. Songdo has the world’s highest level of ubiquitous system and uses the system for public security.

IGC is located at a distance of one hour by car, express bus, or subway from Seoul, the Capital of Korea. Advanced public transport system of Korea will makes life at IGC more convenient and enjoyable.
Role of the Chief Administrative Office and Dean of Faculty

The University of Utah Asia Campus (UAC) located in South Korea is an extended campus of the University of Utah. The UAC is in its 5th year of operation and has experienced tremendous growth and development since inception. We are seeking a dynamic and engaging leader to serve as the next Chief Administrative Officer and Dean of Faculty to continue this upward trajectory. The CAO-DOF is responsible for providing strategic vision and leadership in the overall operation of the UAC. This position is also responsible for the oversight of all UAC Faculty and will work to create a vibrant intellectual environment for student success. The UAC-DOF coordinates directly with leadership from the Salt Lake campus to ensure the continued growth and success of the UAC and more importantly maintaining a direct connection between the two campuses. The CAO-DOF partners with local Korean government officials, alumni and other stakeholders to ensure sustainability of the campus, and to ensure that the UAC is compliant with all Korean laws. This position is responsible for leading the implementation of academic curriculum, providing leadership to the faculty and managing the processes through which teaching is conducted and administered at the UAC. The UAC is part of the Incheon Global Campus, strategically located 25 miles from Seoul and close to the award-winning Incheon Global Airport. Additional information regarding the UAC can be found at our website: asiacampus.utah.edu.

The CAO-DOF operates under the direction and control of the University of Utah President and reports directly to the Chair of the UAC NPO Board of Directors.

The next Chief Administrative Officer and Dean of Faculty will:

- Understand and lead the dramatic and dynamic changes that will impact UAC now and into the future.
- Work closely with the Salt Lake City Campus and interact effectively with various constituencies, including the ladders from the academic departments, the NPO Board of Directors, major corporations and foundations within Korea, and alumni from all parts of the world with a specific focus on Korea.
- Demonstrate a commitment to the concept of a student-centered institution, with a strong student orientation and a dedication to preparing students for success in a global environment.
- Position the University to compete in today’s market, while maintaining the “uniqueness” of the current and long-standing culture.
- Continue to focus on the organization and administration of academic programs and ensuring that the student academic experience mirrors, as closely as possible, the University of Utah’s Salt Lake City campus.
- Oversee all aspects of the UAC including government relations with Korean government agencies and local community stakeholders, strategic planning and setting goals for the UAC, and preparation and management of budgets.
• Promote the development of a lively intellectual environment on campus — one that invites engagement with the regional, national, and international world of higher education and contemporary issues.

• Work closely with the academic departments, and the Office for Global Engagement, to contribute to and implement all matters relating to curriculum and instruction at the UAC.

• Coordinate with the Senior Vice President for Academic Affairs at the main campus to ensure that all curriculum, policies and procedures, and other academic issues are consistent with the Salt Lake Campus.

• Develop, revise, and implement on-boarding procedures for all employees at the UAC.

• Participate directly in the teaching mission of the UAC.

• Identify faculty needs and coordinate with respective departments the recruitment of faculty and academic staff.

• Oversee planning of future classroom needs and scheduling of classrooms for instruction and coordinate the use of material resources of the faculty.

• Provide as requested, advisory recommendations to the respective departments on all academic appointments and promotion matters.

• Coordinate with Salt Lake City campus department chairs, if requested, to evaluate faculty, assess classroom effectiveness, and correct observed deficiencies through training, counseling, or disciplinary action.

• Coordinate with the University Registrar to develop, revise, and implement UAC academic policies and procedures, and insure compliance with regulatory statutes and accrediting requirements.

• Perform other duties as assigned by the appropriate supervisor(s).

• Develop and implement programs and services that promote student success.

• Oversee the development of annual operating budgets for approval of the Salt Lake Campus, report periodically on actual results to budget, work closely with the UAC Finance Manager to develop cash forecasts and ensure all required governmental reporting is done on a timely basis. Maintain proper internal controls at UAC to adequately protect the assets of UAC.

For more information, please contact:
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To apply please visit:
https://utah.peopleadmin.com/postings/100742